

Cranston Public Library
VHS to DVD Transference Service FAQ

How does this service work?

You may drop off up to 2 VHS tapes at a time. We will record them, contact you with a cost estimate, and then copy them onto DVD or USB flash drive.

How does the machine work?

Our VHS to DVD converter works by recording your VHS tape onto a computer via an adapted VCR player and then copying the recorded file onto a USB flash drive or blank DVD-R disc. The entirety of the VHS tape must be played as it records, so the process time varies.

Does one VHS tape equal one DVD disc?

Not necessarily. We offer two types of blank DVD discs: one that holds about 120 minutes of recorded material and another that holds 240 minutes. If your VHS tape is longer than 120 minutes, we will have to copy the footage onto the 240 minute DVD.

Does the DVD come out looking better than the VHS tape?

No. The DVD is a direct copy of the VHS tape. We do not have the ability to alter, edit or remaster the quality of the footage.

Can the library fix a VHS tape that has been damaged?

No, but we can give you names of professional services that might be able to.

May I convert my VHS copy of “Forrest Gump” or another commercial film or TV series?

No, the library cannot convert any VHS tape that has been copyrighted. Most commercial VHS tapes have anti-copying encoding on them which prevents our equipment from making a copy. We also cannot copy a VHS tape that has a commercial movie or TV series copied off a TV. [We can only convert home movies or VHS tapes that you have filmed.](#)

How much does this service cost?

The service is free, but we do charge either \$1.00 for the 120-minute DVD or \$2.00 for the 240-minute DVD. We will contact you with a cost estimate before the tape is copied onto DVD. If you prefer having the footage copied to a USB flash drive, you must provide the USB flash drive. We will contact you with the necessary file size for the flash drive.

Cranston Public Library
VHS to DVD Transferral Policy

- Use of the VHS-to-DVD Converter is at the discretion of library staff. The library reserves the right to deny use of the equipment for any reason.
- The Cranston Public Library is not liable for any loss or damage to the patron's VHS tape.
- The Converter may only be used by Ocean State library cardholders.
- It is expressly prohibited to convert any VHS tapes that violates or infringes upon a patent, trademark, or other proprietary use. Use of the Converter and associated equipment shall follow all legal guidelines. U.S. Copyright Law governs the making of photocopies or other reproductions of copyrighted material.
- The library does not guarantee a successful conversion. The quality of the material will depend on the quality of the recording on the VHS tape.
- The library is not responsible for VHS tapes and DVDs that are not picked up after 30 days. They will be put in Lost and Found if not claimed.
- A charge in the amount of the DVDs cost will be added to the patron's record for any unclaimed discs.

Agreement, by signing this policy, I understand the terms and agree to abide by them when using the Converter and related software.

Print Name: _____

Signature: _____

Contact Information

Name: _____

Library Card Number: _____

Phone Number: _____

Email: _____

VHS Tape Information

Date VHS Received: _____

Title of VHS Tape(s): _____

Description of Video:

DVD or USB Flash Drive: _____

Number of copies to be made: _____

How many hours are on the VHS tape? _____

(If length is not known, the library will have to contact you with an estimated cost which you must agree to before transferal commences.)

Cost Estimate: _____